



# Hertfordshire Sports Village

## *Meeting & Conference Rooms*

Training venue, meeting rooms and conference facilities, located in a modern and vibrant setting on Hatfield Business Park.

For more information call 01707 281188  
or visit [hertssportsvillage.co.uk](http://hertssportsvillage.co.uk)

ROOM  
ONLY  
HIRE  
AVAILABLE

[hertssportsvillage.co.uk](http://hertssportsvillage.co.uk)

Tel: 01707 281188 Email: [hsvbookingteam@herts.ac.uk](mailto:hsvbookingteam@herts.ac.uk)  
Hertfordshire Sports Village, de Havilland Campus, Hatfield Business Park, Hatfield, AL10 9EU

University of  
Hertfordshire

**Hertfordshire Sports Village offers six meeting and conference rooms, quietly located on the first floor away from the main sporting areas, ideal for a range of uses and catering for up to 80 delegates.**

Our friendly and knowledgeable bookings team will listen to your individual needs and provide you with a room and package that meets your needs and ensures for a successful day for all.

Unlike many venues we offer room only options and there is a range of very reasonably priced food choices on site where delegates can purchase their own food and drinks during breaks.

Located only 10 minutes from the M25 and with direct links to London mainline rail stations and Luton airport we offer FREE WiFi, FREE parking, flexible spaces, unlimited tea and coffee\*, numerous food options (including the option for delegates to choose and pay for their own meals) and free use of our gym and pool facilities on the day of the booking for all delegates.

- ✓ FREE Wi-Fi
- ✓ FREE parking
- ✓ FREE use of gym and pool

- ✓ Unlimited tea and coffee
- ✓ Numerous food options
- ✓ Flexible spaces



**Whether you choose to opt for an informal setting, or more formal function, our rooms are ideal for a range of events, including:**

- ✓ Breakfast meetings
- ✓ Networking events
- ✓ Product launches
- ✓ Small group meetings
- ✓ Team away-days
- ✓ Training days
- ✓ Coaching courses
- ✓ Education seminars
- ✓ Day conferences
- ✓ Presentations
- ✓ AGM's & board meetings
- ✓ First aid & physiotherapy or massage courses

All rooms are air-conditioned and fully equipped with FREE WiFi, LCD projector, screen and flip charts. By request, we can also equip rooms with TV plasma screens. Please ask for details.

All our facilities have full disabled access and ample disabled parking is available.

#### **Our clients include**



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#### **Free gym and pool use for all delegates**

Hertfordshire Sports Village houses a whole host of facilities and delegates benefit from FREE use of the 25 metre swimming pool and 110-station gym on the day of the booking.



# Room Options

We offer the option of being able to hire rooms on a 'room only' basis without food or refreshments provided. This offers an affordable option for those wishing to have the room without the 'extras'. A hot drinks machine and water cooler can be provided for a cost effective alternative to the full refreshments package.

## Tea & coffee options

- Tea/coffee machine – disposable cups (help yourself)
- Fresh tea/coffee – china (at set refreshment breaks)
- Biscuits/pastries/fruit options available for refreshment breaks
- Water machine – disposable cups



	Boardroom	Cabaret	Classroom	U Shape	Theatre
<b>The International Suite*</b> (8.4m x 12.2m)	36	48	24	30	80
<b>Members Lounge</b> (8.4m x 6.5m)	24	24	12	18	40
<b>Players Lounge</b> (8.4m x 5.7m)	20	18	12	15	30
<b>Academy Room</b> (6.5m x 6.2m)	16	18	12	14	32

\*Players Lounge and Members Lounge combined

## Room Layout Options



Open



Boardroom



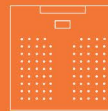
Cabaret



Classroom



U Shape



Theatre



International Suite  
(U Shape)



Academy Room  
(U Shape)



Committee Room  
(Boardroom)

## Food & Beverage Options

**Hertfordshire Sports Village has a range of food and beverage options to suit all budgets and all tastes. Unlike many meeting and conference venues we offer you the choice of booking an all-inclusive package that includes food and beverages delivered to your room or you can book any of our meeting and conference rooms on a “room only” basis and direct your delegates to one of several food outlets on-site, or nearby.**

### ✓ **All-Inclusive Food & Beverage Packages**

You can pre-order from a variety of menu options from sandwich lunches to warm buffets and hot & cold beverages. Food and drinks will be delivered to your room at pre-agreed times.

### ✓ **Delegate Self-Fund Food & Beverage Options**

If you choose to book on a “room only” basis your delegates can purchase a wide range of food and drink options from one of the on-site food outlets during lunch and other refreshment breaks.

### ✓ **Café Sport** is open 7 days a week and is located on the ground floor of the Sports Village. Café Sport serves a selection of hot and cold food and beverages including a soup of the day with bread roll, jacket potatoes with a selection of fillings, sandwiches, paninis, cakes and fruit. Tea and coffee connoisseurs won't be disappointed as Café Sport serves a comprehensive range of “Brewed by Starbucks™” hot drinks.

### ✓ **de Havilland Restaurant\*** is open weekdays from 7.00am and is located next door to the Sports Village. The restaurant serves a wide selection of hot and cold food and beverages including all options available at Café Sport plus other options including cooked breakfasts, salads, weekly carvery and themed meals (Caribbean, Mexican etc). The restaurant has ample seating for even the largest conference.

In addition to Café Sport and the de Havilland Restaurant there are a wide range of local restaurants available at the Galleria shopping outlet (a 5-minute walk from the Sports Village).

Please contact our bookings team on 01707 281188 to discuss your food and beverage requirements.



\* Please note de Havilland restaurant opening hours vary during the Summer months. Please check with our Bookings Team.



## Details & How to Book

All our rooms are available to book from 6:30am – 10:30pm Monday to Friday, 8:00am – 7:00pm Saturday and 8:00am – 9:00pm Sunday. Minimum booking 2 hours per room.

Simply complete a booking request form via our Meeting and Conference Rooms enquiry page. Once you have submitted your form, a member of the Bookings Team will get back to you within two working days to discuss availability and your requirements. Alternatively you can call 01707 281188 (Monday – Friday 9:00am – 5:00pm) and we can speak to you in more detail about your requirements.



## How to find us

Conveniently located on St Albans Road West, just off the A1M and part of the Hatfield Business Park, it is also just 10 minutes away from the M25 and short distance from the A1M. Central London is only 25 minutes away by train and Luton Airport is also within easy reach for the international traveller. Free parking is available on site for every delegate.

## Contact Us

For further information please contact 01707 281188 or email [hsvbookingteam@herts.ac.uk](mailto:hsvbookingteam@herts.ac.uk)